

CITY OF MARION, SC

REQUEST FOR PROPOSAL

I. RESTROOM/CONCESSION BUILDING

The City of Marion, SC, invites qualified contractors to submit proposals for the design-build construction of a new 18x40 restroom/concession building at the Green Street Sports Complex in Marion.

For additional information or to schedule a site visit, please contact Alan Ammons at aammons@marionsc.gov or 843-430-9981, Randy Brown at rbrown@marionsc.gov or 843-616-8351, or Elizabeth Gray at egray@marionsc.gov or 843-423-8614.

II. PROPOSAL DEADLINE

Deadline for Bids: 2:00 pm on Monday, May 13, 2024

III. INSTRUCTIONS

All proposals/bids/contracts should be sent to:
Elizabeth Gray, Purchasing Director, City of Marion
107 S Main Street, PO Box 1190, Marion, SC 29571

All proposals must be in a sealed envelope clearly marked in the lower left-hand corner: "RFP—Restroom/Concessions Building."
Submissions must be received by 2:00 p.m. on Monday, May 13, 2024.

Proposals should be prepared simply and economically, providing a straightforward, concise description of provider capabilities to satisfy the requirements of the request.

IV. MINIMUM REQUIREMENTS THAT MUST BE INCLUDED IN THE PROPOSAL:

18x40 Restroom/Concessions Building

AC/Heater for Restrooms and Concessions

Restrooms

Men

- 2- urinals 1- toilet
- 1- sink
- 1- hand dryer
- 1- baby changing station
- 1- exhaust fan
- 1- lighting and outlet
- 1 -divider for toilet
- 1- 36in metal door

Women

- 2- toilets
- 1- sink
- 1- hand dryer
- 1- baby changing station
- 1- exhaust fan
- 1- lighting and outlet
- 1- divider for toilet
- 1- 36in metal door

Concessions

- 1- 8ftx 42inch serving window
- 1- roll down door for serving window
- 1- 36in metal door
- 1- electrical and lighting
 - 520-amp 120-volt circuit
- 1- 36in sink
- 1- 20ft of countertops
- 1- 10ft of open shelving
- 1- ice machine hook-up

Storage Room

- 1- mop sink
- 1- electrical lighting and outlets
- 1- 36in metal door

Exterior

- Masonry cut block
- Metal standing seam
- Vinyl and metal soft lift

The successful bidder will be required to submit an engineered drawing for the restroom/concession building.

V. INSURANCE REQUIREMENTS

The contractor shall maintain the following insurance policies reflecting at least the minimum amounts and conditions as follows:

Minimum Limits:

- 1) Commercial General Liability Insurance with a) Bodily injury limits of not less than \$1,000,000 each occurrence/\$2,000,000 aggregate and b) Property damage limits of not less than \$1,000,000 each occurrence/\$2,000,000 aggregate and
- 2) Automobile Liability Insurance with a) Not less than \$1,000,000 per incident,
- 3) Workers' Compensation Insurance in accordance with statutory requirements, and a) Employer's liability insurance with limits of not less than \$500,000 for each accident, b) \$500,000 for each disease, and c) \$500,000 aggregate.

Conditions:

- 1) Policies must be written by an insurance company authorized to do business in South Carolina.
- 2) The contractor shall include the City of Marion as an additional insured on the General Liability and Automobile Liability insurance policy required by the contract. In addition, all of the contractor's subcontractors shall be required to include the City of Marion and the contractor as additionally insured on their general liability insurance policies.

VI. TERMS AND CONDITIONS.

The City reserves the right to reject any and all proposals and to waive minor irregularities in any proposal. The City reserves the right to request clarification of the information submitted and additional information from any contractor. The City shall not be responsible for any costs incurred by the firm in preparing, submitting, or presenting its response to the RFP. Equal Opportunity Employer.